UNITED TRIBES
TECHNICAL COLLEGE

United Tribes Technical College (UTTC)
Board of Directors (BOD) Meeting
March 31, 2023 @ 9:04 a.m.
UTTC Wellness Healing Room and
ZOOM Teleconference Meeting
Bismarck, ND

Board Members Present:
1. Jamie Azure, Chair, Turtle Mt. Band of Chippewa Indians (TMBCI), UTTC BOD *Chair*
2. Chad Counts, Councilman, TMBCI, UTTC BOD
3. Mark Fox, Chair, Three Affiliated Tribes (TAT), UTTC BOD @ *9:38am*
4. Mervin Packineau, Councilman, TAT,UTTC BOD
5. Douglas P. Yankton, Chair, Spirit Lake Tribe (SLT), UTTC BOD *Vice-Chair*
6. ReNa Lohnes, Councilwoman, SLT, UTTC BOD *Secretary*
7. Janet Alkire, Chair, Standing Rock Sioux Tribe (SRST)
8. J. Garret Renville, Chair, Sisseton Wahpeton Sioux Tribe (SWST), UTTC BOD
9. Joan White, Councilwoman, SWST, UTTC BOD

Board Members Absent:
1. Charles Walker, Councilman, SRST *Treasurer*

Others Present:
1. Dr. Leander R. McDonald, President, UTTC
2. Courtney Lawrence, Executive Assistant to the President, UTTC
3. Garrett Ludwig, Kelsch, Ruff, Kranda, Nagle & Ludwig Law Firm
4. Katina DeCoteau, Chief Finance Officer, *via zoom*
5. Brent Kleinjan, College Relations Director
6. Melvin Miner, Campus Planner, *via zoom*
7. Harvey VanSciver, Native American Outreach Coordinator, United States Department of Agriculture (USDA) *via zoom*
8. Marie Baker, TAT, Chairman's Assistant
9. Donna McEwen, Chief of Staff, TMBCI

I. **INVOCATION:** President McDonald provided the invocation.

II. **CALL TO ORDER**: Director Jamie Azure, Chair, called the meeting to order at 9:04 a.m. Roll call was taken, and a quorum was established.

III. **APPROVAL OF AGENDA**
Motion #1 by Director Chad Counts seconded by Director Mervin Packineau to approve the agenda adding UTTC construction projects under the President's Report and tabling the Audit report to May Board meeting. Motion passed by unanimous decision by all present.

IV. <u>APPROVAL OF MINUTES</u>

March 3, 2023, UTTC Board Meeting minutes.

<u>Motion #2 by Director Janet Alkire, seconded by Director ReNa Lohnes to approve the minutes of February 3, 2023. Motion passed by unanimous decision by all present.</u>

V. <u>CONSENT AGENDA</u>

All directors and division reports were submitted for approval: Academic Affairs, Campus Services, Campus Planner, and Safety & Security.

<u>Motion #3 by Director ReNa Lohnes, seconded by Director J. Garret Renville, to approve the Consent Agenda. Motion passed by unanimous decision by all present.</u>

VI. <u>PRESIDENT'S REPORT</u>

President McDonald presented his report and highlighted the main events for the month of March.

<u>Motion #4 by Director Chad Counts seconded by Director Janet Alkire to approve the President's Report as presented. Motion passed by unanimous decision by all present.</u>

<u>UTTC Construction Project FY 23-24</u>

<u>Motion # 5 by Director Mervin Packineau, seconded by Director J. Garret Renville to approve the increase GreenHouse Budget from $3,211,811 to $3,413,174 to accommodate Architectural fees.</u>

<u>Motion #6 by Director J.Garret Renville, seconded by Director Joan White to approve the Bus Garage Project of $1,200,291 to provide winter storage area and to maintain and prolong the life of UTTC & TJES buses and vehicles.</u>

<u>Motion #7 by Director Chad Counts, seconded by Director J. Garret Renville to approve the construction of the Cold Storage Building Project to provide sufficient storage space for UTTC & TJES property for $800,000.</u>

<u>FINANCE REPORT</u>

Katina DeCoteau, Chief Finance Officer, presented the Finance Report for the month of March.

<u>Motion #8 by Director ReNa Lohnes, seconded by Director Mark Fox to approve the Finance Report. Motion passed by unanimous decision by all present.</u>

<u>COLLEGE RELATIONS REPORT</u>

Brent Kleinjan, College Relations Director, presented the College Relations report for the month of March.

<u>Motion #9 by Director Doug Yankton seconded by Director J. Garret Renville to approve the College Relations Report. Motion passed by unanimous decision by all present.</u>

VII. <u>UNFINISHED BUSINESS</u>

No unfinished business.

VIII. **NEW BUSINESS**

5-9 Teleworking Policy

Katina DeCoteau presented the 5-9 Teleworking Policy.

Motion #10 by Director ReNa Lohnes, seconded by Director Joan White to approve the 5-9 Teleworking Policy. Motion passed by unanimous decision by all present.

2-5 Internal Transfers & Promotions Policy

Katina DeCoteau presented the 2-5 Internal Transfers & Promotions Policy.

Motion #11 by Director Janet Alkire, seconded by Director ReNa Lohnes to approve the 2-5 Internal Transfers & Promotions Policy. Motion passed by unanimous decision by all present.

IX. **ADJOURNMENT**

Next meeting in the Healing Room @ UTTC– May 05, 2023

Motion #12 by Director ReNa Lohnes seconded by Director Chad Counts, there being no further business to come before the board today, March 31, 2023, the meeting adjourned at 10:14 a.m. Motion passed by unanimous decision by all present.

ReNa Little-Lohnes, Secretary
UTTC Board of Directors

Approval of March 31, 2023 Board Minutes

Motion#2 by Director J. Garret Renville seconded by Director ReNa Lohnes to approve minutes of March 31, 2023 UTTC Minutes. Motion passed by unanimous decision by all present May 05, 2023.